

Ms. Lankford's Third Grade Handbook

General Classroom Information 2009-2010

Absences:

When students are absent, I record all assignments on a checksheet. This is given to them the day they return. All makeup work is due within 2 days!

Agendas/

Weekly Folders:

All students have been provided with a planner. It will be their responsibility to write their assignments down in their agenda on a daily basis and bring it to you for a signature. The agenda needs to be signed nightly. It will help promote responsibility and organization within your child. In the planner there is also a space for you to write notes to me if needed. On Tuesdays, your child will be bringing home a Weekly Folder which will hold all their work from the week including any tests or notes from school. Weekly folders should be sent back with your child on Wednesday.

Discipline Plan:

In my classroom I use a point system for classroom management. Every day students start off on 8 points. Their clothespin can move up with good behavior (helping a classmate, following school and classroom expectations, working hard on their

classwork, etc.) and they are capable of earning up to 14 points for the day. Their clip may also move down for not following class and school expectations and not turning in homework. Students moving below 8 points will face the following consequences:

6 points- Warning

4 points- Silent Lunch

2 points- Silent lunch the rest of the week, phone call home

0 points- Phone call home and office referral

Students that earn at least 40 points for the week (on 8 points each day totals to 40) will earn Fabulous Friday.

Grading Policy:

The following scale indicates how students will be graded on major tests and assignments:

93%-100%- A

92%- 85%- B

84%- 78%- C

77%- 70%- D

69% and below- F

Homework:

My personal philosophy for third graders is 30-45 minutes every night except Fridays. Students are expected to complete each homework assignment to the best of their ability. I understand the constraints of sports and extracurricular activities. In order to help families out, I assign all spelling homework on Mondays and their spelling folder is due back on Friday. For homework to be effective, I believe it should be a review, so each night's homework is a review of what was presented and worked on in class that day.

Fabulous Fridays: Students who earn at least 40 points and do not owe any assignments will partake in Fabulous Friday celebrations. This is free time that we will spend indoors or outdoors depending on the weather. This should be an added incentive for students to turn in all of their work as well as be on their best behavior for the week!

Personal Belongings:

Make sure all of your child's personal belongings are clearly marked with their name. Toys, electronics, cell phones, and other personal items need to be left at home! Some Friday's I allow students to bring in toys for Fab Friday celebrations.

As you can see, our class will be up to a lot this year! Remember this is simply a quick overview of our classroom and I will send home info as needed. Let's work together to make this a wonderful year!

If you have any questions or comments please do not hesitate to contact me.

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